

## Ordering of Products

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1. The quote emailed to you must be signed and sent back as acceptance
2. An invoice will then be issued
3. The invoice must be paid 100% before work or ordering will commence (the line of work we are in prevents us from re-using the items for other orders due to your branding being placed on these items)
4. Once paid production will start
5. Rush orders will have a charge attached to it depending on the product type ordered
6. High resolution artwork must be supplied in Vector or PDF and the CMYK and pantone colours must be supplied. (Some printers use CMYK and others pantone which will change your colours if not in the correct format)
7. Once production has started we are not able to refund you for cancellations